

## IMPORTANT INSTRUCTIONS

Parents are given the following options for fee payment for their children.

- (a) Online fee payment using Net Banking, Debit/Credit Cards.
- (b) Demand Draft / Cheque

### INSTRUCTIONS FOR ONLINE PAYMENT:

1. Kindly open the school website ([www.sjcsbhopal.edu.in](http://www.sjcsbhopal.edu.in)) and click on **SCHOOL MIS**.
2. Enter the portal by using '**USER NAME**' and '**PASSWORD**' provided by the school.
3. Then click "**PAY FEE ONLINE**" and then continue carefully the instructions.
4. Kindly take a print of the receipt after the successful payment.
5. Copy the **TRANSACTION ID & RECEIPT NO.** in your fee booklet.(these information are very important for any reference of online payment)

### DEMAND DRAFT / CHEQUE PAYMENT:

1. Demand Draft / Cheque must be made in favour of "**PRINCIPAL, ST. JOSEPH'S BHOPAL**".
2. Submit the DD / Cheque at the reception on days and the time allotted.

**JULY** - 1<sup>ST</sup> to 20<sup>th</sup> JULY [DAYS – MONDAY, WEDNESDAY, FRIDAY [Timings – 8.30 A.M. to 12.30 P.M.]

**SEPTEMBER** - 1<sup>ST</sup> to 20<sup>th</sup> September [DAYS – MONDAY, WEDNESDAY, FRIDAY [Timings – 8.30 A.M. to 12.30 P.M.]

**NOVEMBER** - 1<sup>ST</sup> to 20<sup>th</sup> November [DAYS – MONDAY, WEDNESDAY, FRIDAY [Timings – 8.30 A.M. to 12.30 P.M.]

**JANUARY** - 1<sup>ST</sup> to 20<sup>th</sup> January [DAYS – MONDAY, WEDNESDAY, FRIDAY [Timings – 8.30 A.M. to 12.30 P.M.]

### Important :-

1. No payments (DD/ Cheque) will be accepted other than the dates and timings mentioned above.
2. No reduction is made for broken periods.
3. No transfer certificate is issued until all dues have been paid in full.
4. Parents may kindly keep the receipts in safe custody and produce them for ready reference when required.
5. Students of Class X & XII must clear all the dues before getting their Admit Card for the Board Examination.
6. A Late Fee of Rs. 100/- will be charged after the last date of each instalments.

<b>CLASS I&amp;II</b>	
<b>YEARLY(OPTIONAL)</b>	
<b>TUITON FEE</b>	<b>34860</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>SMART CLASS</b>	<b>2000</b>
<b>EXAMINATION FEE</b>	<b>1000</b>
<b>BUS FEE(10 MONTHS)</b>	.....
<b>TOTAL</b>	.....

<b>JULY</b>	
<b>TUITON FEE</b>	<b>8715</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>SMART CLASS</b>	<b>500</b>
<b>EXAMINATION FEE</b>	<b>1000</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>SEPTEMBER</b>	
<b>TUITON FEE</b>	<b>8715</b>
<b>SMART CLASS</b>	<b>500</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>NOVEMBER</b>	
<b>TUITON FEE</b>	<b>8715</b>
<b>SMART CLASS</b>	<b>500</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>JANUARY</b>	
<b>TUITON FEE</b>	<b>8715</b>
<b>SMART CLASS</b>	<b>500</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>CLASS III - V</b>	
<b>YEARLY(OPTIONAL)</b>	
<b>TUITON FEE</b>	<b>34860</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>COMPUTER FEE</b>	<b>2400</b>
<b>SMART CLASS</b>	<b>2000</b>
<b>EXAMINATION FEE</b>	<b>1000</b>
<b>BUS FEE(10 MONTHS)</b>	.....
<b>TOTAL</b>	.....

<b>JULY</b>	
TUITON FEE	<b>8715</b>
YEARLY FEE	<b>3500</b>
SMART CLASS	<b>500</b>
EXAMINATION FEE	<b>1000</b>
BUS FEE(2 MONTHS)	.....
FINE	.....
TOTAL	.....

<b>SEPTEMBER</b>	
TUITON FEE	<b>8715</b>
SMART CLASS	<b>500</b>
COMPUTER FEE	<b>800</b>
BUS FEE(3 MONTHS)	.....
FINE	.....
TOTAL	.....

<b>NOVEMBER</b>	
TUITON FEE	<b>8715</b>
SMART CLASS	<b>500</b>
COMPUTER FEE	<b>800</b>
BUS FEE(3 MONTHS)	.....
FINE	.....
TOTAL	.....

<b>JANUARY</b>	
TUITON FEE	<b>8715</b>
SMART CLASS	<b>500</b>
COMPUTER FEE	<b>800</b>
BUS FEE(2 MONTHS)	.....
FINE	.....
TOTAL	.....

<b>CLASS VI - VIII</b>	
<b>YEARLY(OPTIONAL)</b>	
TUITON FEE	<b>36300</b>
YEARLY FEE	<b>3500</b>
COMPUTER FEE	<b>3000</b>
SMART CLASS	<b>2000</b>
EXAMINATION FEE	<b>1500</b>
BUS FEE(10 MONTHS)	.....
TOTAL	.....

<b>JULY</b>	
TUITON FEE	<b>9075</b>
YEARLY FEE	<b>3500</b>
SMART CLASS	<b>500</b>
EXAMINATION FEE	<b>1500</b>
BUS FEE(2 MONTHS)	.....
FINE	.....

<b>TOTAL</b>	.....
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<b>SEPTEMBER</b>	
<b>TUITON FEE</b>	<b>9075</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1000</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>NOVEMBER</b>	
<b>TUITON FEE</b>	<b>9075</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1000</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>JANUARY</b>	
<b>TUITON FEE</b>	<b>9075</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1000</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>CLASS IX&amp;X</b>	
<b>YEARLY(OPTIONAL)</b>	
<b>TUITON FEE</b>	<b>39220</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>COMPUTER FEE</b>	<b>3600</b>
<b>SMART CLASS</b>	<b>2000</b>
<b>EXAMINATION FEE</b>	<b>1500</b>
<b>SCIENCE FEE</b>	<b>700</b>
<b>CAUTION DEPOSIT(REFUNDABLE)</b>	<b>100</b>
<b>BUS FEE(10 MONTHS FOR IX &amp; 8 MONTHS FOR X)</b>	.....
<b>TOTAL</b>	.....

<b>JULY</b>	
<b>TUITON FEE</b>	<b>9805</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>SMART CLASS</b>	<b>500</b>
<b>EXAMINATION FEE</b>	<b>1500</b>
<b>SCIENCE FEE</b>	<b>700</b>
<b>CAUTION DEPOSIT(REFUNDABLE)</b>	<b>100</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>SEPTEMBER</b>	
<b>TUITON FEE</b>	<b>9805</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1200</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>NOVEMBER</b>	
<b>TUITON FEE</b>	<b>9805</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1200</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>JANUARY</b>	
<b>TUITON FEE</b>	<b>9805</b>
<b>SMART CLASS</b>	<b>500</b>
<b>COMPUTER FEE</b>	<b>1200</b>
<b>BUS FEE(2 MONTHS ONLY FOR IX)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>CLASS XI&amp;XII</b>	
<b>YEARLY(OPTIONAL)</b>	
<b>TUITON FEE</b>	<b>43560</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>COMPUTER FEE(OPTIONAL)</b>	<b>5000</b>
<b>SMART CLASS</b>	<b>2000</b>
<b>EXAMINATION FEE</b>	<b>1500</b>
<b>SCIENCE FEE(MATHS GROUP)</b>	<b>1000</b>
<b>SCIENCE FEE(BIOLOGY GROUP)</b>	<b>1200</b>
<b>PHYSICAL EDUCATION(OPTIONAL)</b>	<b>700</b>
<b>FINE ARTS(OPTIONAL)</b>	<b>700</b>
<b>PSYCHOLOGY(OPTIONAL)</b>	<b>700</b>
<b>CAUTION DEPOSIT(REFUNDABLE) FOR SCIENCE GROUP</b>	<b>100</b>
<b>BUS FEE(10 MONTHS FOR XI &amp; 8 MONTHS FOR XII)</b>	.....
<b>TOTAL</b>	.....

<b>JULY</b>	
<b>TUITON FEE</b>	<b>10890</b>
<b>YEARLY FEE</b>	<b>3500</b>
<b>SMART CLASS</b>	<b>500</b>
<b>EXAMINATION FEE</b>	<b>1500</b>
<b>SCIENCE FEE(MATHS GROUP)</b>	<b>1000</b>
<b>SCIENCE FEE(BIOLOGY GROUP)</b>	<b>1200</b>
<b>PHYSICAL EDUCATION(OPTIONAL)</b>	<b>700</b>
<b>FINE ARTS(OPTIONAL)</b>	<b>700</b>
<b>COMPUTER FEE(OPTIONAL)</b>	<b>1250</b>

PSYCHOLOGY(OPTIONAL)	700
CAUTION DEPOSIT(REFUNDABLE) FOR SCIENCE GROUP	100
BUS FEE(2 MONTHS)	.....
FINE	.....
TOTAL	.....

SEPTEMBER	
TUITON FEE	10890
SMART CLASS	500
COMPUTER FEE(OPTIONAL)	1250
BUS FEE(3 MONTHS)	.....
FINE	.....
TOTAL	.....

NOVEMBER	
TUITON FEE	10890
SMART CLASS	500
COMPUTER FEE(OPTIONAL)	1250
BUS FEE(3 MONTHS)	.....
FINE	.....
TOTAL	.....

JANUARY	
TUITON FEE	10890
SMART CLASS	500
COMPUTER FEE(OPTIONAL)	1250
BUS FEE(2 MONTHS ONLY FOR XI)	.....
FINE	.....
TOTAL	.....

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### DEMAND DRAFT / CHEQUE PAYMENT:

- 1. Demand Draft / Cheque must be made in favour of '**SISTER SUPERIOR & K G HEADMISTRESS**'.
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<b>CLASS KG I&amp;II</b>	
<b>YEARLY(OPTIONAL)</b>	
<b>TUITON FEE</b>	<b>25520</b>
<b>YEARLY FEE</b>	<b>2400</b>
<b>SMART CLASS</b>	<b>1200</b>
<b>BUS FEE(10 MONTHS)</b>	.....
<b>TOTAL</b>	.....

<b>JULY</b>	
<b>TUITON FEE</b>	<b>6380</b>
<b>YEARLY FEE</b>	<b>2400</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>SEPTEMBER</b>	
<b>TUITON FEE</b>	<b>6380</b>
<b>SMART CLASS</b>	<b>400</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>NOVEMBER</b>	
<b>TUITON FEE</b>	<b>6380</b>
<b>SMART CLASS</b>	<b>400</b>
<b>BUS FEE(3 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....

<b>JANUARY</b>	
<b>TUITON FEE</b>	<b>6380</b>
<b>SMART CLASS</b>	<b>400</b>
<b>BUS FEE(2 MONTHS)</b>	.....
<b>FINE</b>	.....
<b>TOTAL</b>	.....